

San Francisco Bay Conservation and Development Commission

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Agenda Item #7

January 24, 2025

TO: Commissioners and Alternates

FROM: Lawrence J. Goldzband, Executive Director (415/352-3653; larry.goldzband@bcdc.ca.gov)
Harriet Lai Ross, Regulatory Director (415/352-3615; harriet.ross@bcdc.ca.gov)

SUBJECT: Listing of Administrative Matters
(For Commission consideration on February 6, 2025)

Purpose of This Report

The purpose of this report is to inform the Commission about new administrative matters.

- The Commission’s rules allow the Executive Director to take action on various administrative matters on behalf of the Commission. This report is provided for Commissioners and the public to learn about actions the Executive Director proposes to take or has recently taken.
- This report also details new planning and permitting matters taken by local governments in the secondary management area of the Suisun Marsh.

Pending Administrative Permit Applications

What is Being Reported Here:

The Executive Director acts on [administrative permit](#) applications. Pending administrative applications are reported here to inform Commissioners and the public and to answer any questions or concerns about the Executive Director’s determination that a project is “minor” in scope.

The Commission has two options regarding how to proceed:

- If the Commission takes no action, the Executive Director will act on these pending applications within the deadlines established by state law; or,
- If a Commissioner objects to the classification of the project as “minor,” and a majority of Commissioners agree, a hearing will be scheduled to decide on the proper classification of the project.



New Administrative Permit Applications:

Applicant: Paula Fava Corcoran
5 Hillside Terrace
Novato, CA 94945

BCDC Permit Application No. M2021.030.00

Filed: 05/10/2024

Location: Within the Commission's Bay and 100-foot shoreline band jurisdictions, at 5 Hillside Terrace, in the City of Novato, Marin County.

Description: This application is for an after-the-fact permit for a project involving the partial replacement of a 958-square-foot pier in the Bay, the full replacement of a 233-square-foot boathouse in the Bay, and the continued use of an existing pier in the shoreline band. This work resulted in approximately 1,254 square feet of pile-supported fill, 24 square feet of solid fill, of which 1,176 square feet of fill is in the Bay, and 76 square feet of fill is in the shoreline band. This work is associated with BCDC enforcement case ER2021.046.00, as the work was already conducted May of 2021 without BCDC authorization. The issuance of this permit will conclude the enforcement case.

Tentative Staff Position: *Recommend Approval with Conditions.*
(Rowan Yelton; 415/352-3613 or rowan.yelton@bcdcc.ca.gov)