

# San Francisco Bay Conservation and Development Commission

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## Agenda Item #7

January 31, 2025

**TO:** Commissioners and Alternates

**FROM:** Lawrence J. Goldzband, Executive Director (415/352-3653; [larry.goldzband@bcdc.ca.gov](mailto:larry.goldzband@bcdc.ca.gov))  
Harriet Lai Ross, Regulatory Director (415/352-3615; [harriet.ross@bcdc.ca.gov](mailto:harriet.ross@bcdc.ca.gov))

**SUBJECT: Supplemental Listing of Administrative Matters**  
(For Commission consideration on February 6, 2025)

### Purpose of This Report

The purpose of this report is to inform the Commission about new administrative matters.

- The Commission’s rules allow the Executive Director to take action on various administrative matters on behalf of the Commission. This report is provided for Commissioners and the public to learn about actions the Executive Director proposes to take or has recently taken.
- This report also details new planning and permitting matters taken by local governments in the secondary management area of the Suisun Marsh.

### Pending Administrative Permit Applications

#### What is Being Reported Here:

The Executive Director acts on [administrative permit](#) applications. Pending administrative applications are reported here to inform Commissioners and the public and to answer any questions or concerns about the Executive Director’s determination that a project is “minor” in scope.

The Commission has two options regarding how to proceed:

- If the Commission takes no action, the Executive Director will act on these pending applications within the deadlines established by state law; or,
- If a Commissioner objects to the classification of the project as “minor,” and a majority of Commissioners agree, a hearing will be scheduled to decide on the proper classification of the project.



**New Administrative Permit Applications:**

**Applicant:** Jacqueline Bos & Eric McCrath Revocable Living Trust  
4916 Ranch Road  
Tiburon, CA 94920

**BCDC Permit Application No. M2024.023.00**

Filed: 11/12/2024  
90th Day: 02/10/2025

**Location:** Within the Commission's Bay and Shoreline Band jurisdictions, at 4916 Ranch Road, Tiburon, in Marin County.

**Description:** Install a new pier, boardwalk, and boat storage shed at a residential waterfront property, consisting of:

1. A 200-foot-long and 4-foot-wide pier with 40% light transmitting decking and 3.5-foot-high stainless steel cable guardrails;
2. Eight 14-inch-diameter steel piles;
3. An 80-square-foot platform boat lift and a 12-square-foot aluminum boat lift;
4. A 10-foot by 20-foot concrete deck landing for pier and 12-foot by 5-foot concrete stairs from pier landing;
5. A 5-foot-wide and 100-foot-long wooden boardwalk; and,
6. A new 27-foot by 20-foot one-story boat storage shed, consisting of concrete walls and footing, constructed of limestone, cedar, steel, wood, and framing materials. The project will be conditioned to minimize impacts to Bay resources, including the use of a vibratory hammer for pile installation, implementation of a debris boom or silt curtain containment system to limit turbidity, and limiting all in-water work to be conducted within the June 1 through November 30 work window. No mapped eelgrass beds are present within 150 feet of the project site. Project completion is planned for 2025 and will take approximately three months to complete. Total resulting fill from the project will be approximately 1080 square feet. There are no existing public access requirements in the vicinity, and no new improvements are proposed as part of this project.

**Tentative Staff Position:** *Recommend Approval with Conditions.*  
(Sam Fielding; 415/352-3665 or sam.fielding@bcdc.ca.gov)

**Applicant:** City of Berkeley  
Parks, Recreation, and Waterfront  
201 University Avenue  
Berkeley, CA 94210

**BCDC Permit Application No. M2024.036.00**

Filed: 01/31/2025

90th Day: 05/01/2025

**Location:** Within the Commission's 100-foot shoreline band jurisdiction, at 124 University Avenue, in the City of Berkeley, Alameda County.

**Description:** Place a non-permanent metal shipping container on a pre-existing concrete pad for use as a concession stand over an approximately 115-square-foot area and place stanchions during operation hours to direct queuing.

**Tentative Staff Position:** *Recommend Approval with Conditions.*

(Alyssa Plese; 415/352-3626 or alyssa.plese@bcdc.ca.gov)

### Notice of Projects Proceeding Under Regionwide Permits

#### What is Being Reported Here:

The Executive Director takes action on requests by projects that apply to proceed under a [regionwide permit](#). When the Executive Director grants permission for a project to proceed under a regionwide permit, details on the project are reported here.

This update is provided for information only; there is no further action for the Commission to take.

#### Recent Projects Authorized to Proceed Under a Regionwide Permit:

**Applicant:** City of Sausalito  
420 Litho Street  
Sausalito, CA 94965

**BCDC Regionwide Permit No. RWP-2-NOI2024.024.00**

**Location:** Within the Commission's 100-foot shoreline band jurisdiction, at 14, 18, 18UA, and 22 Alexander Avenue, in the City of Sausalito, Marin County.

**Description:** Disconnect 4 residences from an existing force main and reroute sewer lines to Alexander Avenue via pump stations and new sewer laterals, involving the following work:

1. At 14 Alexander Avenue:
  - a. Install approximately 30 linear feet of new sanitary sewer force main and a new sewer lift ejector station.
  - b. Abandon approximately 12 linear feet of existing sanitary sewer.

2. At 18 Alexander Avenue:
  - a. Install approximately 60 linear feet of new sanitary sewer force main.
  - b. Replace pumps and electrical system inside an existing sewer lift ejector station.
  - c. Abandon approximately 40 linear feet of existing sanitary sewer.
3. At 18UA Alexander Avenue
  - a. Install approximately 50 linear feet of new sanitary sewer force main and a new sewer lift ejector station.
  - b. Abandon approximately 40 linear feet of existing sanitary sewer.
4. At 22 Alexander Avenue
  - a. Abandon approximately 40 linear feet of existing sanitary sewer.

(Lisa Herron; 415/352-3654 or [lisa.herron@bcdc.ca.gov](mailto:lisa.herron@bcdc.ca.gov))