

# San Francisco Bay Conservation and Development Commission

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December 14, 2023

**TO:** Enforcement Committee Members

**FROM:** Matthew Trujillo, Enforcement Policy Manager (415-352-3633;  
[matthew.trujillo@bcdc.ca.gov](mailto:matthew.trujillo@bcdc.ca.gov))

**SUBJECT:** Draft Minutes of December 14, 2023 Enforcement Committee Meeting

**1. Call to Order.** The hybrid meeting was called to order by Chair Gilmore at 9:30 a.m. The meeting was held with a primary physical location of 375 Beale Street, San Francisco, California, and online via Zoom and Teleconference.

Chair Gilmore gave instructions to all attendees on procedures for participating in the meeting.

**2. Roll Call.** Mr. Trujillo called the roll. Commissioners Belin and Chair Gilmore were present. A quorum was not achieved.

Staff in attendance included Enforcement Policy Manager Matthew Trujillo and Legal Secretary Margie Malan.

Chair Gilmore stated a quorum was not present and the Committee was not duly constituted to conduct business; therefore, the meeting would be adjourned.

The next meeting of the Enforcement Committee is scheduled for January 11, 2024 at 9:30 a.m. and she gave details regarding the meeting location and procedures for participating.

The Chair apologized for any inconvenience caused and she thanked everyone for their patience and indulgence.

**3. Public Comment Period.**

Item 3 was not heard.

**4. Approval of Draft Minutes from the November 9, 2023, Enforcement Committee Meeting.**

Item 4 was postponed to January 11, 2024.

**5. Enforcement Report.**

Item 5 was postponed to January 11, 2024.

**6. Briefings by the Richardson Bay Regional Agency (RBRA) and the City of Sausalito.**

Item 6 was postponed to January 11, 2024.

**7. Hearing and Vote on a Recommend Enforcement Decision to Resolve Enforcement Case ER2000.004.00.**

Item 7 was postponed to January 11, 2024.

**8. Hearing and Vote on a Recommend Enforcement Decision to Resolve Enforcement Case ER2021.044.00.**

Item 8 was postponed to January 11, 2024.

**9. Adjournment.** There being no further business, the Enforcement Committee meeting was adjourned at 9:32 a.m.