

# San Francisco Bay Conservation and Development Commission

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May 30, 2023

**TO:** Enforcement Committee Members

**FROM:** Matthew Trujillo, Enforcement Policy Manager (415-352-3633;  
matthew.trujillo@bcdc.ca.gov)

**SUBJECT:** Approved Minutes of May 30, 2023 Enforcement Committee Meeting

**1. Call to Order.** The meeting, held remotely via Zoom, was called to order by Chair Gilmore at 1:04 p.m.

Chair Gilmore gave instructions to all attendees on procedures for participating in the meeting.

**2. Roll Call.** Mr. Trujillo called the roll. Chair Gilmore and Commissioners Eisen, Ranchod and Vasquez were present. A quorum was achieved.

Staff in attendance included Enforcement Policy Manager Matthew Trujillo, Enforcement Analyst Rachel Cohen, Principal Enforcement Analyst Adrienne Klein, Legal Secretary Margie Malan and Lead Enforcement Attorney Brent Plater.

Deputy Attorney General Shari Posner was also in attendance.

Chair Gilmore stated a quorum was present and the Committee was duly constituted to conduct business.

**3. Public Comment Period.** Chair Gilmore invited the general public to comment on items not on the day's Agenda.

Chair Gilmore gave instructions for members of the public to offer public comment.

Chair Gilmore announced that no public comment had been received online.

No members of the public addressed the Committee.

**4. Approval of Draft Minutes from the April 13, 2023, Enforcement Committee Meeting.**

**MOTION:** Commissioner Vasquez moved approval of the April 13, 2023 Meeting Minutes; Commissioner Eisen seconded the motion.

The motion carried unanimously by a show of hands/voice vote with no abstentions or opposition.

**5. Public Hearing and Vote on an Executive Director's Recommended Enforcement Decision, Including Proposed Civil Penalty Order Number CCD2022.003.00 (BCDC Enforcement Case ER2019.063.00).**

(A verbatim transcript is available for this Agenda Item.)

**6. Public Hearing and Vote on an Executive Director's Recommended Enforcement Decision, Including Proposed Cease and Desist and Civil Penalty Order Number CCD2023.002.00 (BCDC Enforcement Case ER2019.063.00).**

(A verbatim transcript is available for this Agenda Item.)

**7. Adjournment.** Upon motion by Commissioner Vasquez, seconded by Commissioner Eisen, the Enforcement Committee meeting was adjourned at 3:29 p.m.