

# San Francisco Bay Conservation and Development Commission

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April 13, 2023

**TO:** Enforcement Committee Members

**FROM:** Matthew Trujillo, Enforcement Policy Manager (415-352-3633;  
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**SUBJECT:** Draft Minutes of April 13, 2023 Enforcement Committee Meeting

- 1. Call to Order.** Chair Marie Gilmore calls meeting to order at 9:30 AM.
- 2. Role Call.** Enforcement Program Manager Matthew Trujillo calls role at Chair Gilmore's request. Presents are Commissioners Rebecca Eisen, John Vasquez, Marie Gilmore. Commissioner Sanjay Ranchod joins at 9:34 AM.
- 3. General Public Comment:** Chair Gilmore gives instructions on how to participate and asks host Margie Malan if there are any public comments to hear.
- 4. Approval of Draft Minutes:** Approval moved by Commissioner Eisen, seconded by Commissioner Vasquez; approval is unanimous.
- 5. Enforcement report.** Mr. Trujillo gives his enforcement program report.

## Committee questions

- Commissioner Eisen: Do you have a goal for how much of the backlog you want to resolve this year?  
Mr. Trujillo: No, there is not a specific goal, but with the actions we are taking to clean up the queue and resolve cases that are stagnating as a result of staff turnover while addressing new reports in accordance with the case management strategy that we have been working on since 2019, I estimate that we could get the queue down into the 50's by year's end.
- Commissioner Eisen and Chair Gilmore: Please send a succinct copy of the job description for the current vacancy to the committee members (pending approval by Human Resources) for them to pass on to their contacts.  
Mr. Trujillo: Will do what I can, and thank you for the offer of assistance.
- Chair Gilmore: When is our next update to the state auditor due?  
Mr. Trujillo: In October, I believe.

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**Public comment**

No public comment.

**6. Richardson's Bay Regional Agency Quarterly Update.**

Chair Gilmore asks the representatives of RBRA. Brad Gross, Jim Malcolm, Rebecca Schwartz Lesberg present.

Chair Gilmore invites Adrienne Klein of BCDC's staff to introduce the item.

Ms. Klein presents her introduction.

Brad Gross gives his summary update to the committee, followed by a presentation on eelgrass restoration delivered by Rebecca Schwartz Lesberg, President of Coastal Policy Solutions, the consultant for the RBRA. Jim Malcolm provides his update on the status of floating homes on the anchorage. Chair Gilmore invites questions for the presenters or BCDC staff from the committee members.

**Committee questions**

1. Chair Gilmore: Have you noticed any softening of the position of the anchor-outs to be more receptive to landside solutions, given the severe conditions on the water this winter?

Mr. Gross: Yes, some. We have been told by the caseworkers that there are people waiting to take advantage of the housing voucher program. We anticipate challenges with meeting the demand. We will update the committee on this action next time.

2. Chair Gilmore: That sounds like a big change or a turning point because we have been hearing for years that the anchor-outs are resistant to moving onto land.

Mr. Gross: I believe that we are going to see some good movement in that direction. As we get closer to the deadlines, it will be easier to tell you what we envision the future efforts we are going to need.

**Public comment**

No public comment.

**7. Adjournment.** Commissioner Vasquez moves adjournment, Commissioner Eisen seconds. Adjournment at 10:09 AM.