

San Francisco Bay Conservation and Development Commission

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January 25, 2023

TO: Enforcement Committee Members

FROM: Matthew Trujillo, Enforcement Policy Manager (415-352-3633;
matthew.trujillo@bcdc.ca.gov)

SUBJECT: Draft Minutes of January 25, 2023 Enforcement Committee Meeting

1. Call to Order. The meeting, held remotely via Zoom, was called to order by Chair Gilmore at 9:33 a.m.

Chair Gilmore gave instructions to all attendees on procedures for participating in the meeting.

2. Roll Call. Mr. Trujillo called the roll. Chair Gilmore and Commissioners Eisen, Ranchod and Vasquez were present. A quorum was achieved.

Staff in attendance included Enforcement Policy Manager Matthew Trujillo, Enforcement Analyst Rachel Cohen, Principal Enforcement Analyst Adrienne Klein, Legal Secretary Margie Malan and Lead Enforcement Attorney Brent Plater.

Deputy Attorney General Shari Posner was also in attendance.

Chair Gilmore stated a quorum was present and the Committee was duly constituted to conduct business.

3. Public Comment. Chair Gilmore invited the general public to comment on items not on the day's Agenda.

Chair Gilmore gave instructions for members of the public to offer public comment.

Chair Gilmore announced that no public comment had been received online.

No members of the public addressed the Committee.

4. Approval of Draft Minutes from the December 21, 2022 Meeting.

MOTION: Commissioner Eisen moved approval of the December 21, 2022 Meeting Minutes; Commissioner Vasquez seconded the motion. The motion carried unanimously by a show of hands with no abstentions or opposition.

5. Enforcement Report. Mr. Trujillo updated the Commissioners on new activity since the December 21, 2022 meeting.

Mr. Trujillo stated three new cases were received, three cases were resolved and staff issued one order to resolve the oldest unresolved case. As of January 25, 2023 there are 93 unresolved cases in the queue.

Mr. Trujillo updated the Committee on staff's efforts to backfill the open Coastal Program Analyst II vacancy. BCDC is looking at extending the position's term from six months to one to two years depending on factors such as available funding.

6. Update Regarding Point Buckler Island Enforcement Matter (Cease and Desist Order CCD2016.002.00).

(Item was withdrawn and not heard.)

7. Public Hearing and Vote on Stipulated Cease and Desist Order and Civil Penalty Order Number 2023.001.00 (BCDC Enforcement Case ER2020.021.00).

(A verbatim transcript is available for this Agenda Item.)

8. Adjournment. Upon motion by Commissioner Vasquez, seconded by Commissioner Eisen, the meeting was adjourned at 9:55 a.m.