

JOB ANNOUNCEMENT

TO HELP PROTECT SAN FRANCISCO BAY

Coastal Planner

COASTAL PROGRAM ANALYST I or II

Full-Time, 24-Month, Limited-Term Position
With the possibility of becoming permanent

September 5, 2017

About Us. The award-winning San Francisco Bay Conservation and Development Commission (BCDC) is a small State agency located in San Francisco's Civic Center. BCDC has planning and regulatory responsibility over development in San Francisco Bay and along the Bay's nine-county shoreline. BCDC is guided in its decisions by its laws, the McAteer-Petris Act and the Suisun Marsh Preservation Act, its *San Francisco Bay Plan*, and other special plans for specific areas around the Bay.

Who We Want. We want someone who is enthusiastic, motivated, has excellent analytical skills, can write and communicate effectively, has sound judgment, likes to solve problems, works effectively as a member of a team, and enjoys working with considerable independence.

Term and Salary. We currently have a 24-month, limited-term vacancy with the possibility of becoming permanent. The salary range of the *Coastal Program Analyst I* is \$3,377 to \$5,230 per month and the *Coastal Program Analyst II* is \$5,022 to \$6,290 per month, depending on qualifications and experience. Duties will be assigned commensurate with the level at which the position is filled.

A Coastal Planner is responsible for conducting major planning studies, specialized research and policy development, and developing amendments to the *San Francisco Bay Plan* and other Commission policies. The planner performs a wide variety of complex planning functions, including: literature research, GIS mapping and graphic representation of planning issues and concepts, policy and data analysis, technical and policy report writing, policy development, participating in efforts related to issues including environmental justice and equity.

Working in partnership with other public agencies and interest groups, the planner develops and presents planning recommendations to the Commission. A thorough knowledge of natural resources, urban and regional planning principles and procedures is important. An understanding of local government land use planning and regulation, experience in project organization and management, strong written and verbal communication skills and an ability to work with considerable independence and initiative are also desirable.

Some of the projects the Planner could be responsible for include assisting with the Adapting to Rising Tides Project, researching potential changes to Bay habitats due to sea level rise, working on an amendment to the San Francisco Bay Plan regarding equity and environmental justice or processing other Bay Plan amendment applications. For more information about this position, contact Lindy Lowe, Planning Program Director at (415) 352-3642.

Eligibility. Individuals on the Coastal Program Analyst I and/or Coastal Program Analyst II lists are eligible to apply. Current state employees or former state employees with transfer or reinstatement rights at the Coastal Program Analyst I or II level are encouraged to apply. Please note, in order to be eligible to transfer, applicants **must** meet the minimum qualifications of the Coastal Program Analyst I or II classification. Appointment is subject to the State Restriction of Appointment (SROA) provisions. Applicants must clearly indicate the basis of their eligibility, including SROA, surplus, transfer, reinstatement status, or list eligibility in the Examination or Job Title section on the State Application Form #678 (see link below under “Applying for the Job.”)

Please note that if you are not a current or past state employee and/or have not successfully participated in an appropriate civil service examination for Coastal Program Analyst I and/or II you cannot be considered for this vacancy. If you wish to participate in the Coastal Program Analyst (CPA) I or II examination, please see the Cal HR website at www.jobs.ca.gov.

Applying for the Job. The job opening is at the San Francisco Bay Conservation and Development Commission, but the California Coastal Commission handles BCDC’s personnel work. Therefore, to apply, please submit a standard State of California application form (Std. #678) available on the internet at www.jobs.ca.gov, current resume, references and writing sample to:

Human Resources Office
California Coastal Commission
45 Fremont Street, Suite 1930
San Francisco, California 94105-2219
(415) 904-5430 or toll free (866) 831-2540
HumanResources@coastal.ca.gov

In the Examination or Job Title section, please clearly indicate for which classification and position(s) you are applying (**CPA I or II: Limited Term, Coastal Planner - BCDC**).

Filing. Applications will be accepted until the position is filled, but applications received by September 15, 2017 will be given first priority for consideration. We plan to conduct interviews during the **weeks of September 18th and 25th, 2017** and would like to fill the position as soon as possible. Applications will be screened and only the most qualified candidates will be interviewed. No relocation expenses are offered.

Special Interview Arrangements. If you have a disability and need special interview arrangements, please mark the appropriate box in Item 2 of the application. You will be contacted to make specific arrangements.

For additional information about BCDC, see our website at www.bcdc.ca.gov.

The State of California is an equal opportunity employer to all, regardless of age, ancestry, color, disability (mental and physical), exercising the right to family care and medical leave, gender, gender expression, gender identity, genetic information, marital status, medical condition, military or veteran status, national origin, political affiliation, race, religious creed, sex (includes pregnancy, childbirth, breastfeeding and related medical conditions), and sexual orientation.